



## CITY OF BURLINGTON

### Administration Department

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**CITY OF BURLINGTON**  
**Committee of the Whole Minutes**  
**Robert Miller, Mayor**  
**Beverly R. Gill, City Clerk**  
**November 20, 2012**

**1. CALL TO ORDER/ROLL CALL**

Mayor Bob Miller called the meeting to order at 6:30 p.m. starting with roll call. Aldermen present: Bob Prailes, Ed Johnson, Peter Hintz, Ruth Dawidziak, Tom Vos, Steve Rauch, Tom Preusker

Excused: Katie Simenson

Also present: City Attorney John Bjelajac, City Administrator Kevin Lahner, Fire Chief Richard Lodle, Police Chief Peter Nimmer, Treasurer Steve DeQuaker, Library Director Gayle Falk, Tom Foht of Kapur Engineering.

**2. CITIZENS COMMENTS AND QUESTIONS**

None

**3. APPROVAL OF MINUTES FROM NOVEMBER 7, 2012**

A motion was made by Prailes with a second by Rauch to approve the minutes from November 7, 2012. With all in favor, the motion carried.

**4. RESOLUTION 4581(32) "A RESOLUTION TO CONSIDER APPROVING THE AWARD OF THE BID FOR THE DOWNTOWN TRAFFIC SIGNAL MODIFICATION PROJECT TO PRO ELECTRIC, INC. FOR THE NOT-TO-EXCEED AMOUNT OF \$19,195.61"**

The mayor introduced Resolution 4581(32) to the council for discussion.

Hintz thought this should have been done a month ago so the project would have been ready to go when the road construction was completed. Foht replied that the bid had only been let two weeks ago.

Preusker, Vos, and Rauch commented they were under the impression that the traffic signals were going to be addressed as soon as the construction ended.

Vos questioned if the signals on Pine and Jefferson would be converted to stop signs. Foht stated that the signals would remain but they would be more responsive to the traffic rather than the current continuous full-length cycle.

Preusker commented that he thought there would be further discussions on modifications for North Pine/ Milwaukee Avenue and Chestnut/Milwaukee Avenue. Foht said it was his understanding that the final recommendation had been to fine-tune the signals at Pine/Milwaukee Avenue.

This resolution is scheduled for the December 4, 2012 common Council meeting.

**5. RESOLUTION 4582(33) "A RESOLUTION TO CONSIDER APPROVING TASK ORDER NUMBER NINETY-ONE WITH KAPUR & ASSOCIATES FOR THE 2013 STREET AND UTILITY PROJECT FOR \$137,602"**

Mayor Miller introduced Resolution 4582(33) to the council for discussion.

Rauch commented that it had been discussed to potentially have two separate contracts with one for engineering and the other for construction management.

Lahner said there should be a policy discussion on this issue as this is how it has worked in the past.

It was suggested by Hintz that as part of that discussion, the council might also want to consider putting out a "Request for Proposal" for engineering just to see what is out there. He did not think Kapur was doing a bad job, but he felt this just made good business sense.

This resolution is scheduled for the December 4, 2012 Common Council meeting.

**6. RESOLUTION 4583(34) "A RESOLUTION TO CONSIDER ADOPTING THE 2013 ANNUAL BUDGET FOR THE CITY OF BURLINGTON"**

Mayor Miller introduced Resolution 4583(34) to the council for discussion.

Rauch commented that in 2007 which was his first year to work on the city's budget, the General Fund Balance was used to balance the budget. He said this same process was used again to balance the 2013 Budget but, in 2014 there will be no General Fund Balance. The mayor agreed that in the future, budgeting will be very difficult.

This resolution is scheduled for the December 4, 2012 Common Council meeting

**7. ADJOURNMENT**

A motion was made by Johnson with a second by Preusker to adjourn the meeting. With all in favor, the meeting adjourned at 6:43 p.m.

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Beverly R. Gill  
City Clerk  
City of Burlington  
Racine and Walworth Counties